

## REAL ESTATE SERVICE – REGISTER SALE-FULLY DEVELOPED UNIT (INDIVIDUAL)



## REAL ESTATE SERVICE – REGISTER SALE FULLY DEVELOPED UNIT SALE (INDIVIDUAL)

### Service description

This service enables the Master, Sub-Developer or Broker to register the sale of a fully developed unit in the Economic Cities' real estate registry, and issue an ownership certificate.

### Service beneficiaries

- Master Developer.
- Sub-developer.
- Real Estate Broker.

### Service fees

- 1% Of the sales value as per the registered Sales and Purchase Agreement or the approved valuation by the Real Estate Department, which is higher.

### Service requirements

Copies of the following documents are required:

- Master and/or Sub Developer's 'no objection' certificate.
- Sales and Purchase Agreement 'SPA'.
- Appendix discount (if available).
- Power of Attorney or a delegation letter in case of third party representative of the current owner.
- National identification card for the Power of Attorney holder or delegated person
- New owner identification card.
- Power of Attorney or delegation letter in case of third party representative of the new owner.

### Service conditions

- In case of a delegate, a delegation letter should be attested by the Chamber of Commerce and Industry or ECA as applicable.
- Provide all original documents for verification.
- Satisfying sales registration's urban planning and municipal requirements as per the 'Rules of Real Estate Sales in the Economic Cities, Chapter 3, Article 12'.

### Service pre-requisites

- Complete the 'Register Property' service.
- Complete the 'Issue Occupancy Permit' service.

### Service channels

- ECA 360° eServices portal ([www.eca.gov.sa/360](http://www.eca.gov.sa/360)).
- 360° Integrated Government Service Center at the Economic Cities Authority building.

### Service time

- Five working days for complete application.

### After service completion

- A new ownership certificate package is issued.