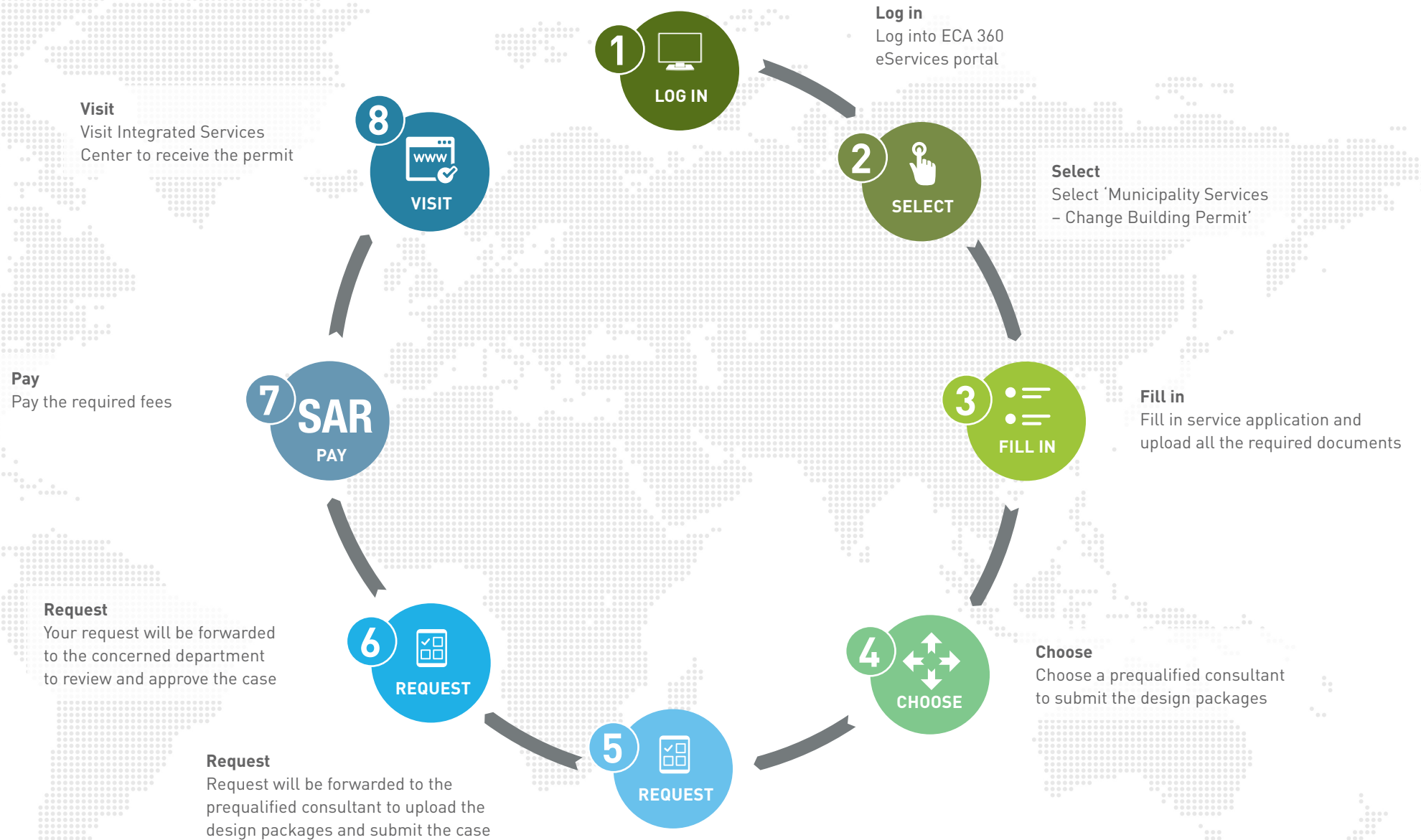


MUNICIPALITY – CHANGE BUILDING PERMIT (RESIDENTIAL PROJECT)



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Service description

This service enables the Economic Cities applicant or property owners to carry out complete construction scope on a specific plot or land.

Service beneficiaries

- Property Owner.
- Business.
- Developer.

Service fees

- SAR 300 per villa.
- SAR 1,000 per building.

Service requirements

Investor:

- Updated Appointment Letter of project parties & Supervision Contract
- Contractor all Risk Insurance Policy
- Change Justification Letter
- Supporting Documents

Prequalified Design Consultant (For Business and Developers only):

- Design Consultant Compliance Letter
- Project Site Plan Image, for permit printing.
- Project Rendered Perspectives.
- Drawing Packages (Architectural, Structural, Electrical, Mechanical, Plumbing and Drainage, FLS and Telecommunication).

Design Review Consultant:

- Authorized Design Review Compliance Letter
- Design workshop minutes of meeting (Concept & Detailed)
- Authorized Design Review Compliance Letter
- Validation and Recommendation Letter

Service conditions

- Documents must be valid at the time of submitting the case (three months before expiry date).

Service pre-requisites

- Complete Service 'Issue Building Permit'.

Service channels

- ECA 360 eServices portal (www.eca.gov.sa/360).
- Integrated Government Services at the Economic Cities Authority building.

Service time

- 6 working days on complete application that fulfills all terms and conditions.

After service completion

- The customer can start the process of Issuing Occupancy Permit that is a main service required to safely occupy a building.